



Thornton Community Council
Draft Minutes of the public meeting held on
01/07/2024 @ 7pm
In Thornton Bowling Club

1. Meeting Attendance:

Community Councillors	Dorothy Herd (DH) [Chair], Euan Ross (ER) (Treasurer & Vice Chair), Heather Paterson (HP) (Vice Chair), Jean Laird (Secretary) (JL), Christine Ross (CR), Izzy Anderson (IA), Ray Duncan (RD), Dawn Taylor (DT).
Fife Councillors	Cllr Ross Vettraino, Cllr Daniel Wilson
Community Police	
Apologies	
Absentees	Cllr Derek Noble, Community Police

1. Chairperson's report

- DH stood down as Chairperson. No Chairperson's report was submitted. Thornton Community Council would like to thank DH for her long and dedicated service to the community through her work on the Community Council including in her role as Chairperson of Thornton Community Council.

2. Appointment of office bearers

ER was appointed as Chairperson- this was proposed by HP and seconded by IA.

JL was reappointed as Secretary- this was proposed by ER and seconded by RD.

ER was reappointed as Treasurer- this was proposed by JL and seconded by JoL.

Heather Paterson was reappointed as Vice Chair- this was proposed by ER and seconded by DT.

Sal Henderson expressed an interest in taking up one of the vacancies on TCC. Sal was welcomed by all and assumes the position of Community Councillor filling one of our vacancies.

2. Minutes of the Previous AGM Meeting:

Held on:	02082023
-----------------	----------

Proposed by:	CR	Seconded by:	HP
---------------------	----	---------------------	----

Minutes of the Previous Meeting

Held on:	01052024		
Proposed by:	ER	Seconded by:	DT

Review of Actions:

Action no.	Details	Owner	Target date	Details
24.01-01	Update on pavement repairs & cleaning c/fwd CEDAR CRESC?Diesel spillage cleared up.	RV	Ongoing	Underway/compl etc. Many comments regarding the excellent job of workforce and helpful manner.
24.01-02	Contact N. Simpson for quote on Perspex notice board	DH	Ongoing	Completed- D, MacRae completed final adaptation.
24.01-03	Park lights fault	RV	Ongoing	Ongoing
24.01.04	Defibrillators	ER	Ongoing	Completed-training to follow
24.01-06	Unadopted road at primary school	RV	Ongoing	Ongoing
24.01-11	Christmas lights storage and switch on event arrangements. Plus liaise with TR Band	JL & ER	Ongoing	Ongoing -needs attention and action.
24.01-12	Community Event (29 June)	DH	Ongoing	Completed-Successful event.
24.02-2	JL mentioned flood at South end of village and litter on verges due to un-netted lorries travelling from Fife Council depot towards Kirkcaldy. RV noted to follow up.	Councillors	Ongoing	Ongoing. Flood sign remains in place.
24.02-5	HP mentioned bus stop opposite Fish Hoose is dangerous due to being hit by a bus. RV noted for follow up.	Councillors	Ongoing	Completed
24.02-6	Two Park lights are faulty (inc. car park) RV noted for follow up.	Councillors	Ongoing	Ongoing

24.03-2	Alert public to rules on waste disposal	JL	03/04/2024	Ongoing
24.03-3	Contact FC re defibrillator siting Flutorum Ave.	DW	03/04/2024	Completed
24.04-3	Follow up on silt clearing from Lochty Burn	DW	01/05/2024	Ongoing SEPA Contacted & Fife Council RV. Concerns re westfield plans raised.
24.04-5	Share Party in park poster with DW	HP	01/05/2024	Completed.
24.04-6	Follow up on path clearance next steps	JL	01/05/2024	Ongoing
24.04-7	Update on Doctor's appointment system complaint	DH	01/05/2024	Ongoing RD to take over.
24.04-8	DoubleDykes story to be shared with SFCC	HP	01/05/2024	Ongoing
24.05.01	Pursue Speed watch joint initiative with Milton & Coaltown of Balgonie CC	JL	03/06/2024	One Thornton resident now trained. ER to advertise further.
24.05-02	Contact School re Party in the Park	JL		Completed.

3. Treasurer's Report & Auditors Report

See Appendix 1

IA Proposed and CR seconded - annual accounts and auditor's report. Present up to date accounts were also presented.

4. Fife Councillor's Update:

- DW reminded everyone to take ID to polling station this week when casting their vote in the General Election. Delays and issues with postal votes were raised.
- DW was prevented from asking for an update on DDykes at the GAC due to rules preventing the same question being asked within 12 months. However, the complaint raised is a material change so DW will endeavour to ask a question on this matter next month.
- Increase in issues between householders regarding illegal substance use raised by DW.
- DW remarked on the success of Party in the Park and that it was well attended.

- A member of the public raised issues with pavement accessibility due to vegetation at Chewton Road, Ford Crescent and Park Place- RV to follow up.
- RV shared that Fife council will take on board the transport element of our LPP in their plans for the local area.
- HP raised the danger presented by a large open drain on Strathore Road. RV & DW to check on this.

5. Community Police Update:

Not provided, no one in attendance. ER mentioned that there had been a speed check in the village this month and that there had also been a very concerning incident with a car overturned in Main Street. JL to follow up with Community Police re attendance and reports.

6. Secretary's Report

See Appendix 2

Major Variation license for alcohol to be delivered from Morrisons Daily was discussed and no comment will be made to the board.

7. Community event

This was a great event around 400 people in the football ground. The afternoon tea in the Pensioners Hut not as well attended. Entertainment was good. Bouncy castles were well received. DJ was excellent on MC. HP worked hard to make event happen and ER undertook a weighty amount of paperwork. Thornton Hibs Mark Bruce also put in a lot of work and effort. There were many volunteers and helpers on the day and TCC appreciate everyone's efforts to make this happen and to help things run well on the day. Everyone is already looking forward to next year's event. £319 was raised by the tombola and £120 raised from stalls. A donation was received from L. Tiernan of £90 Tombola was popular and was a way of donating. Perhaps more information on the set up and programme would help next time so people understand what's on offer. The safe area enclosed for families was a real positive and TCC would like to thank Thornton Hibs again for the use of their facilities.

8. LPP

- Fife council have indicated they are almost at the stage of adopting our LPP. They have asked if we wish to remove our constitution from the LPP and replace it with our contact details. This was agreed and the LPP will be altered accordingly.

9. AOCB

- HP discussed tree planting sites for trees donated by Balgonie Estate. Sites on Main Street were suggested. IA will take this forward.
- Planter at South End needs work to reduce weight of soil and slabs or concrete at the base. JL to enquire with Peter Duncan regarding a way forward.
- JoL now has a Station Renaming Official Document to complete and submit to Jenny Gilruth.

- A member of the public mentioned they were seeking funding for a youth team who will commence training with Thornton Hibs soon. JL referred them to the Foundation Scotland Middle Balbeggie Fund.
- A member of the public mentioned that the Covid vaccination centre is now at Pitteuchar Health Centre. Concerns regarding pressure on our existing service were raised. This will be revisited.
- ER mentioned that it had been a big year for TCC with many large projects being started and still being undertaken. He also alluded to the successful Party in the Park event and that this was a great thing to have achieved prior to our AGM.
- A member of the public raised how important it was to recognise everything DH had contributed to TCC.

10.Date of next meeting: 5/8/24

11.Microgrants

Three microgrants were approved.

Actions:

Action no.	Details	Owner	Target date	Details
24.01-03	Park lights fault	RV	Ongoing	Ongoing
24.01-06	Unadopted road at primary school	RV	Ongoing	Ongoing
24.01-11	Christmas lights storage and switch on event arrangements. Plus liaise with TR Band	JL & ER	Ongoing	Ongoing -needs attention and action.
24.02-2	JL mentioned flood at South end of village and litter on verges due to un-netted lorries travelling from Fife Council depot towards Kirkcaldy. RV noted to follow up.	Councillors	Ongoing	Ongoing. Flood sign remains in place.
24.02-6	Two Park lights are faulty (inc. car park) RV noted for follow up.	Councillors	Ongoing	Ongoing
24.03-2	Alert public to rules on waste disposal	JL	03/04/2024	Ongoing
24.04-3	Follow up on silt clearing from Lochty Burn	DW	01/05/2024	Ongoing SEPA Contacted & Fife Council RV. Concerns re Westfield plans raised.

24.04-6	Follow up on path clearance next steps	JL	01/05/2024	Ongoing
24.04-7	Update on Doctor's appointment system complaint	DH	01/05/2024	Ongoing RD to take over.
24.04-8	DoubleDykes story to be shared with SFCC	HP	01/05/2024	Ongoing
24.05-1	Pursue Speed watch joint initiative with Milton & Coaltown of Balgonie CC	JL	03/06/2024	One Thornton resident now trained. ER to advertise further.
24.07-1	Attend to pavement accessibility due to overgrown vegetation at Chewton Road, Ford Crescent and Park Place	DW & RV	05/08/2024	
24.07-2	Danger presented by a large open drain on Strathore Road. Investigation and action required.	DW & RV	05/08/2024	
24.07-3	GAC-question to be formulated and asked regarding closure of DDykes crossing and ongoing talks.	DW	05/08/2024	
24.07-4	Contact Community Police	JL	05/08/2024	
24.07-5	LPP to be altered and this communicated to Fife Council	JL	05/08/2024	
24.07-6	Planter to be altered and base improved-speak to Peter Duncan	JL	05/08/2024	
24.07-7	Station Renaming form to be submitted	JoL	05/08/2024	

Appendix 1 Treasurer's Report & Audited Accounts (Also available on TCC website)

Treasury Committee
Income & Expenditure Account for year ended 31 March 2024

Expenditure	2023/24	2022/23	
Logo (postthrough donation to Bampton Community Food Support)		£ 50.00	
Treasury Committee Fund Support		£ 50.00	
G Kelly (postthrough donation to Bampton Community Food Support)		£ 200.00	
Flu Covid Community fund grant	£ 710.28		
Postcard donation	£ 10.00	£ 700.28	
1st Avenue BP - Community Development	£ 3,371.24		
Foundation Cookies - Bampton TCC for Bampton Food Bank	£ 2,239.69		
Foundation Cookies - Bampton TCC for The Art Centre	£ 800.00		
Foundation Cookies - Moulton Farm Organic	£ 2,880.64		
Thompson's Garden of Eatin' - Moulton Farm Organic	£ 340.00		
Bampton Green Project - Moulton Farm Organic	£ 1,982.00		
First Avenue deposits	£ 40.00		
Interest - 25 day notice account	£ 562.46		
Interest - instant access savings	£ 64.42		
Profit - instant withdrawal costs	£ 0.01		
	£ 14,827.81	£ 1,699.28	
Expenditure	£ 14,827.81	£ 1,699.28	
Income	£ 14,827.81	£ 1,699.28	
Income Over Expenditure	£ 0.00	£ 0.00	
Balance B/F at start of year	£ 11,821.74	£ 17,207.53	
Income over Expenditure	£ 3,006.07	£ 3,124.18	
	£ 14,827.81	£ 20,331.71	
Reconciled By	£ 14,827.81	£ 20,331.71	
Bank Balance	£ 14,827.81	£ 20,331.71	
Hand Cash	£ 0.00	£ 0.00	
Unreconciled Cheque	£ 0.00	£ 0.00	
	£ 14,827.81	£ 20,331.71	
Notes	Revised Funds		
1 Salary & Expenses	£ 412.08	£ 4,207.84	Foundation Cookies - Moulton Farm
2 Transport expenses	£ 650.00	£ 1,011.60	Foundation Cookies - Moulton Farm
3 Accounts audit	£ 37.00	£ 900.00	Foundation Cookies - Moulton Farm
4 Insurance policies	£ 45.00	£ 235.00	Foundation Cookies - Moulton Farm
5 Stationery and technology	£ 485.00	£ 485.00	Foundation Cookies - Moulton Farm
6 Telephone expenses	£ 274.00	£ 493.28	Foundation Cookies - Moulton Farm
7 Green energy policy	£ 2,280.00	£ 2,280.00	Foundation Cookies - Moulton Farm
8 Payment of bank fees for food bank support	£ 510.00	£ 510.00	Foundation Cookies - Moulton Farm
9 Value rent	£ 285.00	£ 285.00	Foundation Cookies - Moulton Farm
10 Reproduction day	£ 182.46	£ 182.46	Foundation Cookies - Moulton Farm
11 First aid course annual return	£ 80.00	£ 80.00	Foundation Cookies - Moulton Farm
12 Station fund return order	£ 3,122.87	£ 3,122.87	Foundation Cookies - Moulton Farm
13 2024 - foundation fee	£ 10.00	£ 10.00	Foundation Cookies - Moulton Farm
14 Website & email	£ 268.00	£ 268.00	Foundation Cookies - Moulton Farm
15 Village Noticeboard	£ 1,508.00	£ 1,508.00	Foundation Cookies - Moulton Farm
16 News light	£ 498.00	£ 498.00	Foundation Cookies - Moulton Farm
	£ 14,827.81	£ 14,827.81	

Signature: *[Signature]* (Treasurer)

Date: 29/04/24

I hereby declare that I have prepared the accounts of Bampton Community Council for the year ended 31 March 2024, and in accordance with the provisions of the Companies Act 2006, and in accordance with the provisions of the Companies Act 2006, and in accordance with the provisions of the Companies Act 2006.

Signature: *[Signature]* (Independent Director)

Date: 29/04/24

£ Name: Susan Judd
 £ Address: 111 University Avenue, Oxford, Oxfordshire OX2 0JG, UK
 £ Contact: 01235 428888
 £ Mobile: 07700 123456
 £ Email: s.judd@tcc.org.uk

Thornton Community Council
Summary accounts to 01/07/2024

FPO = Faster Payment Out
FPI = Faster Payment In
INT = Interest

	Value	Chq. No.	Payee
Opening bank balance	£12,816.23		
Payments	-£60.00	FPO	Euan Ross (PIP Licences)
Credits	£3,570.00	FPI	Foundation Scotland (PIP Funding)
	£3,545.23	FPI	Lighthouse BP (Annual Grant)
	£3.10	INT	Instant saver account
Closing bank balance	<u>£19,874.56</u>		
Opening petty cash balance	£0.00		
Payments	£0.00		
Credits			
Closing petty cash balance	<u>£0.00</u>		
Pending transactions	Nil		
Reserved funds	-£3,970.64		Foundation Scotland (Microgrant fund)
	-£411.30		Foundation Scotland (Xmas lights remaining funds)
	-£900.00		Foundation Scotland (1st aid training)
	-£1,492.20		Green Fingers funding
	-£3,570.00		Foundation Scotland (PIP Funding)
Total committed funds	<u>-£10,344.34</u>		
			NOTES: 2023-24 accounts audit complete. AQM required
TOTAL UNRESERVED FUNDS	£9,530.22		

Appendix 2

Secretary's Report

Secretary's Report 01072024

Planning

Planning applications submitted	
Address	Application summary
32 Beech Avenue Thornton Kirkcaldy Fife KY1 4AT Certificate of lawfulness (proposed) for installation of doors and window	Certificate of lawfulness (proposed) for installation of doors and window 14/06/2024

Planning applications approved	
Address	Application summary
Nil	

Planning applications rejected	
Address	Application summary
Nil	

Morrisons

- Major variation notice-liscencing.

LPP

- Local Place Plan –Fife Council in a position to register our LPP subject to confirmation of contact email and decision on Appendix with constitution.

Area Transport Plan

- Feedback was given to inform this plan using the transport element of our LPP

Primary School

- New HT David Green starts after summer break. (Suggest we make contact in August).
- Closure of Milton of Balgonie PS and rezoning for Thornton PS.

Double Dykes

- HP to outline update

Correspondence regarding Fife Community Councils

- ER to outline update

Path Clearance

- Alex Donald has shared correspondence and continues his hard work on this issue. Alex has outlined that Balbeggie woodland walk will not be repaired until 2025 due to Solar Farm works ongoing .TCC need to respond and take up action points on our next steps?

Other general correspondence

- Makies Mill Bridge –HP has been in correspondence with surveyor.
- Various training opportunities -shared with all cc members
- Invitations from Network Rail to community day and opening of Levenmouth Line
- Invite to Debate Night audience
- Levenmouth Live Newsletter
- Kaylee Smith- expressed interest in becoming a Community Councillor
- Sal Henderson-expressed an interest in becoming a Community Councillor
- Planters and hanging baskets are out in the village
- Tree felling in Wemyss woods/Earls Seat Wind Farm area.
- CPD Events on offer if any C.Councillors are interested please make me aware.
- Invest Scotland –Neighborhood ecosystem fund.
- Forgan Arts Centre - **Saturday 3 August, 2-9pm**
- UN Sustainable Development Survey-do we wish to complete?
- West & Central planning Committee info.
- Scottish Trunk Roads- works on A92 at Lochgelly until 12/7/24
- Skip overturned in park- noted by residents.
- University of Edinburgh-Save the date! | A civic university for your community | 28 Aug & 3Sep 2024
- Fife Climate Festival –21/9-5/10 -Fife Climate Festival is a celebration of community climate action. Any group, from sports clubs to community councils, can add an event to the program. Festival events can include cycle rides or walks, garden tours and open days, film screenings and talks, networking events and much more.