



Thornton Community Council

Minutes of the General Annual Meeting held on 03.11.2025 @ 7pm Thornton Bowling Club

1. Meeting Attendance:

Community Councillors	Euan Ross (Chair & Treasurer) (ER), Sal Henderson (Secretary) (SH), Christine Ross (CR), Gordon Mclay (GM), John Laing (JoL), Lyn Murray (LM), Jean Laird (JL)
Fife Councillors	Cllr Lynda Holton (LH)
Community Police Safer Communities	Absent, no report sent Vicki Waterfield – Gary Hankin
Apologies	Cllr Daniel Wilson (DW)
Absentees	Cllr Derek Noble (DN)

2. Declaration of interest

Nil

3. Minutes of the Previous Meeting:

Held on:	06.10.25		
Proposed by:	GM	Seconded by:	CR

4. AGM Chair Persons Report

Thornton Community Council – Highlights of Work Undertaken

Over the past year, Thornton Community Council has actively contributed to the wellbeing and vibrancy of the village through a range of initiatives:

- November 2024 – Hosted a respectful and well-attended Remembrance Sunday event.
- November 2024 – Delivered a festive Christmas Light Switch-On, followed by refreshments and the distribution of complimentary TCC mugs.
- New Defibrillator – Installed at Thornton Town Hall, enhancing community safety.
- April 2025 – Welcomed Sal Henderson as the newly appointed Secretary.

- June 2025 – Coordinated the installation of hanging baskets along Main Street, adding colour and charm to the village.
- June 2025 – Organised our second successful Party in the Park event, fostering community spirit.
- November 2025 – Installed a memorial bench designed to accommodate multiple commemorative plaques, beginning with one for the late Cllr Ross Vettriano.
- Ongoing – Continued efforts to rename Thornton Train Station, reflecting local heritage and identity.

Despite these achievements, the Council faces challenges due to dwindling membership. With only 7 active members out of a possible 11, recruitment efforts have been made but have not yet yielded new volunteers. There is growing concern that without increased community involvement, Thornton Community Council may be at risk of disbanding. We encourage residents to consider joining and helping shape the future of our village.

5. AGM Appointment of Office Bearers

ER – Chair and Treasurer
 LM – Vice Chair
 SH – Secretary
 GM - Community Councillor
 CR- Community Councillor
 JL - Community Councillor
 JoL - Community Councillor

Proposed by:	JL	Seconded by:	ER
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6. AGM review of Independent Examined Accounts (Appendix 1)

Proposed by:	JL	Seconded by:	GM
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7. Review of Actions:

Action no.	Details	Owner	Target date	Details
24.01-3	Park lights fault	DW	03.11.25	Closed. Now rectified
24.01-6	Unadopted road at primary school	DW	03.11.25	Ongoing. No response as yet
24.08-2	Park Gardens ask for support from Fife Council Gardeners	DW	03.11.25	Ongoing.
24.08-6	Liaise with Clean and Clear re park gate area	ER	03.11.25	Closed. Contact made with Clean and Clear. Work will be done

				when firm have availability
25.02-5	Auto Radar sign faulty (south end)	DW	03.11.25	Ongoing. Take forward
25.02-6	Visual indicators on roads not clear- need repainted	DW	03.11.25	Ongoing. DW has contacted them
25.02-7	Main Street Floral display	ER	03.11.25	Ongoing. Applying for funding
25.06-3	Path Clearance	SH	03.11.25	Ongoing. Funding received ER to arrange works
25.06-3	Memorial Bench	ER	06.10.25	Closed. Installed. Arranged and confirmed with Neil Simpson
25.09-1	Christmas lights funding and manufacture of new motifs	ER	03.11.25	On hold – FC policy on street lighting to be understood. Applying to various funds to meet costs
25.10-06	Raise awareness of off road illegal bikes	JL	03.11.25	Closed. Face book/Posters
25.10-06	Christmas Lights	ER	03.11.25	Ongoing. Arrange to send weight and size of displays to FC
25.10-06	Remembrance Sunday	TCC	03.11.25	Closed. Pensioners hut booked- Tulis Russell booked- volunteers for 9 th November.

8. Treasurer's Report (Appendix 2)

9. Secretary's Report (Appendix 3)

10. Community Police Update (no report to date)

11. Safer Communities Update

Regular patrols are being carried out in the Thornton area, particularly over weekends. These focus on:

Monitoring off-road motorbike activity

Checking car parks for broken glass and signs of anti-social behaviour

Glass Bottle Bank Security

The glass bottle bank is secured with a padlock, which will remain in place. If the padlock is found to be damaged or broken, it must be reported immediately so it can be replaced.

12. Fife Councillors Update

Hawthorn Terrace: A telecom mast has been installed in the middle of the footpath. Transportation has contacted Openreach to request its relocation. LH will continue to monitor the situation.

Cameron Park Parking Issues: DW is arranging a meeting with the Housing Management Officer to explore alternative parking options for residents.

Burnbank Terrace: LH will visit the area and take photographs to support a request for an exemption with Transportation. The aim is to prevent increased congestion on Main Street due to displaced parking.

Cllrs

13. Path Clearance

ER will contact Dave Pearson to discuss what can realistically be achieved this year, focusing on cost reductions and clearing paths.

Alex Donald will approach Greenspace to explore the possibility of securing a more cost-effective quote for next year's work.

14. Remembrance Sunday

The ceremony will be held on Sunday, 9th November at 10:45am **at the** Thornton Park Gates.

It will be led by the Minister from Markinch Parish Church, **with a** bugler from the Tullis Russell Band in attendance.

Refreshments will be served afterwards in the Pensioners' Hut.

15. Christmas Light Switch on – Longevity of Christmas Lights

The Christmas Lights Switch-On will take place on Friday 28th November at 5:30pm, followed by a performance from the Tullis Russell Band and refreshments in the Town Hall.

JL will promote the event at Thornton Primary School and will also highlight last year's pupil-led competition, which resulted in two new decorations being added to the display.

A concern has been raised regarding the replacement of lampposts by Transportation. There is a risk that the new posts may not be suitable for supporting the Christmas decorations, potentially affecting the 2026 display. ER has been tasked with submitting the height and weight specifications of the decorations to assess compatibility with the new infrastructure.

16. Train Station renaming

Jenny Gilruth has contacted David Ross to request support with the renaming of the train station.

LH has spoken with Cllr John Beare, who has agreed to raise the matter at the Area Committee. This will be scheduled for discussion at the January 2026 meeting.

17. Bowling Club defibrillator

Thornton Community Council has awarded £500 towards the purchase of a defibrillator for Thornton Bowling Club.

This addition will bring the total number of defibrillators in the village to **four**, further enhancing community safety and emergency response capacity.

18. AOCB

Rae Duncan

Unfortunately, Rae Duncan has resigned from Thornton Community Council.

We are sincerely grateful for her hard work, commitment, and dedication over the years as a Community Councillor, and we wish her all the very best for the future, She will be truly missed.

Lampost at Station road has been cut down leaving it very dark outside of school – LH to Raise

19. DONM

01.12.25 at 7pm

Please note no meeting in January 2026

20. Meeting Closed

21. Microgrants – closed session.

One microgrant application for a community group received for £132.	approved
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Actions:

Action no.	Details	Owner	Target date	Details
24.01-6	Unadopted road at primary school	DW	01.12.25	No response as yet
24.08-2	Park Gardens ask for support from Fife Council Gardeners	DW	01.12.25	Will take forward
25.02-5	Auto Radar sign faulty (south end)	DW	01.12.25	Take forward
25.02-6	Visual indicators on roads not clear- need repainted	DW	01.12.25	DW has contacted them
25.02-7	Main Street Floral display	ER	01.12.25	Applying for funding
25.06-3	Path Clearance	ER	01.12.25	Funding received ER to arrange works
25.09-1	Christmas lights funding and manufacture of new motifs	ER	01.12.25	On hold – FC policy on street lighting to be understood. Applying to various funds to meet costs
25.10-6	Christmas Lights	ER	01.12.25	Arrange to send weight and size of displays to FC
25.11-1	Contact Primary School re Xmas switch-on	JL	01.12.25	Issue tickets for switch-on and explain the situation re 2026
25.11-2	Lamppost outside school	LH	01.12.25	To raise to be reinstated

Appendix 1- Treasurers independent examined accounts

Thornton Community Council
Income & Expenditure Account for year ended 31 March 2025

		31/03/2025	31/03/2024
Income	Notes		
Fife Council	community council grant	£ 710.38	£ 710.38
Resident donations		£ 125.00	£ 10.00
Lightsource BP	Community Benefit grant	£ 3,545.23	£ 3,371.24
Interest	32-day notice account	£ 216.51	£ 186.48
Interest	Instant access savings	£ 52.44	£ 54.50
Foundation Scotland	Grant to CC for PtP	£ 3,570.00	£ -
Foundation Scotland	Grant to CC for Xmas lights	£ 2,804.40	£ -
Foundation Scotland	Grant to CC for path clearance	£ 777.60	£ -
Foundation Scotland	Grant to CC for Station Road benches	£ -	£ 2,329.60
Foundation Scotland	Grant to CC for First Aid training	£ -	£ 900.00
Foundation Scotland	Microgrant fund top-up	£ -	£ 3,886.64
Thornton Highland Games	Microgrant return	£ -	£ 500.00
Thornton Green Fingers	Group disbanded	£ -	£ 1,492.20
PayPal	Account verification code	£ -	£ 0.01
First Aid course deposits		£ -	£ 80.00
		£ 11,801.54	£ 13,521.03

Expenditure			
Stationery & Expenses	1	£ 18,268.18	£ 9,556.22
		£ 18,268.18	£ 9,556.22
Income Over Expenditure		-£ 6,466.64	£ 3,964.81

	31/03/2025	31/03/2024
Balance B/F at start of year	£ 15,156.55	£ 11,191.74
Income over Expenditure	-£ 6,466.64	£ 3,964.81
	£ 8,689.91	£ 15,156.55

Represented By		
Bank Account	£ 8,689.91	£ 15,144.38
Petty Cash	£ -	£ 12.19
Unpresented Chqs:	£ -	£ -
	£ 8,689.91	£ 15,156.55

Notes		Reserved Funds	
1 Stationery & Expenses			
1 Xmas light expenses	£ 4,149.39	-£ 1,900.64	Foundation Scotland (Microgrant fund)
2 Microgrant awards	£ 2,670.00	-£ 777.60	Foundation Scotland (path clearance)
3 Bank account maintenance fees	£ 4.25		
4 Goodwill gestures (flowers etc.)	£ 88.00		
5 Party in the Park	£ 3,002.80		
6 Meeting expenses	£ 150.00		
7 Village renovation activity	£ 435.00	-£ 2,678.24	
8 Remembrance day	£ 166.83		
9 Xmas light switch-on celebrations	£ 1,472.47		
10 Digital enablement	£ 412.80		
11 Tree planting	£ 93.19		
12 Floral displays	£ 2,057.84	£ 8,689.91	Bank balance
13 Defibrillator replacement programme	£ 1,005.91	£ -	Petty cash
14 Food hygiene training	£ 216.00	-£ 2,678.24	Reserved Funds
15 Grant funding returns	£ 1,878.70	£ 6,011.67	Unreserved Funds
16 Independent accounts audit	£ 75.00		
17 Mackie's Mill bridge survey report	£ 390.00		
	£ 18,268.18		

Signature: [Redacted] (Treasurer)

Date: 21/04/2025

I certify that I have examined the accounts of "Thornton Community Council". To the best of my knowledge and belief, and in accordance with the information and explanations given to me, the Accounts have been properly prepared from the records of the Community Council and are in agreement with these records.

Signature: [Redacted] (Independent Examiner)

Date: 25th October 2025

IE Name: Neil Martin
IE Address: [Redacted]

IE Contact Number: [Redacted]

Appendix 2- Treasurers Report

Thornton Community Council

Summary accounts to 03/11/2025

FPO = Faster Payment Out

FPI = Faster Payment In

INT = Interest

PAY = Fee payment

DEP = Cash deposit

	Value	Chq. No.	Payee
Opening bank balance	£17,472.35		
Payments	-£4.25	PAY	Bank of Scotland (Account fee)
	-£4.25	PAY	Bank of Scotland (Account fee)
Credits	£8.55	INT	Bank of Scotland
	£7.62	INT	Bank of Scotland
Closing bank balance	£17,480.02		
Opening petty cash balance	£50.00		
Payments	£0.00		
Credits	£0.00		
Closing petty cash balance	£50.00		
Pending transactions	Nil		
Reserved funds	-£1,650.64		Foundation Scotland (Microgrant fund)
	-£1,200.00		Foundation Scotland (Path clearing)
	-£2,520.00		Foundation Scotland (Xmas light grant)
	-£1,100.03		Community Event
	-£140.79		Foundation Scotland (PitP grant rebate)
	-£1,867.00		Hanging baskets
	-£150.00		Station Hotel (Hanging baskets)
	-£30.00		Amanda Stewart (Hanging baskets)
	-£10.00		Biff McMahon (Hanging Baskets)
	-£767.38		Diageo contribution to path clearing
Total committed funds	-£9,435.84		

NOTES:

Hanging basket cost noted, but more funding sources required. Propose to apply to Ward fund, micro grant fund and balance from Community Council funds

TOTAL UNRESERVED FUNDS £8,094.18

Appendix 3 - Secretary's Report 3.11.25

Planning:

Planning applications submitted	
Address	Application summary
Overpass to blackwood Rd Thornton	Re-deck bridge over railway
1 Mid Strathore Farm Cottage	Replacement single story extension at side of dwelling House

Planning applications approved	
Address	Application summary

Planning applications rejected	
Address	Application summary

From/To	Subject
Fife Funding Search	Funding Updates
Ewan McDonald	New PAD for TBC
Debate night Audience	BBC Scotland Political show
Policy & Place Team	Development Plan Scheme
Grants Team	Foundation Scotland Grant
Ross Syme	Christmas Lights switch-on